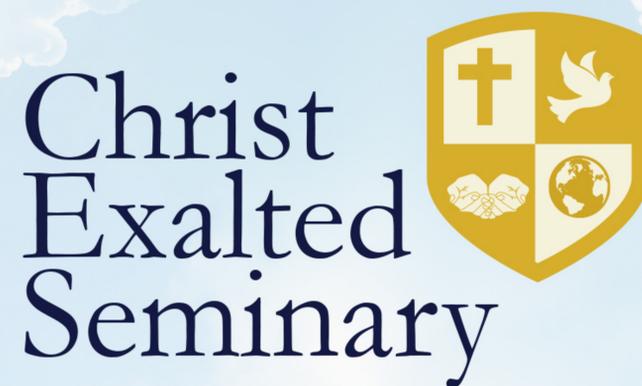


Visit us Online @ [ChristExaltedSeminary.org](http://ChristExaltedSeminary.org)



# ACADEMIC CATALOG

*An Impartation of Knowledge in  
the Present for the Visionaries of  
Tomorrow!*

**Have your daily Bible devotions  
while earning your degree!**

*God's promise to you in attending Christ Exalted Seminary is... "I will even betroth you to Me in stability and in faithfulness, and you shall know (recognize, be acquainted with, appreciate, give heed to, and cherish) the Lord" (Hos. 2:20).*

**8875 Hidden River Pkwy, Suite 300, Tampa, FL 33637**  
You can also reach our offices Toll Free at: **(239) 940-8793**

## CHRIST EXALTED SEMINARY WELCOME

Dear CES Bible Student:

Welcome to a better place! The place I'm speaking of is the same place that Mary occupied at the feet of Jesus over two thousand years ago. She took the place of student, hearer and learner. Jesus said of Mary, "*There is need of only one or but a few things. Mary has chosen the good portion [that which is to her advantage], which shall not be taken away from her*" (Luk. 10:42).

You, too, have chosen the good part and that which will be given to you during your academic years will not be taken away!

CES is a school of the Holy Spirit. You will gain knowledge of God and learn the ways of God, enabling you to discern good from evil, recognizing the counterfeit so as to not fall into deception.

God's promise to you in the Christ Exalted Seminary is... "*I will even betroth you to Me in stability and in faithfulness, and you shall know (recognize, be acquainted with, appreciate, give heed to, and cherish) the Lord*" (Hos. 2:20).

In His Service,

The Staff of Christ Exalted Seminary

*We welcome  
all those who desire to know God  
in a more intimate way,  
whether you are called into  
full-time ministry  
or have other gifts and talents to  
offer in the Kingdom of God.*



*Christ Exalted Seminary is  
dedicated to helping you become  
all that you can be in the Lord.*

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# **OVERVIEW OF CHRIST EXALTED SEMINARY**

## **HISTORY**

Christ Exalted Seminary (CES) is a Bible School established by a rhema Word of God. The staff of CES recognizes the need of the Body of Christ to instruct men and women to discern God's voice and learn how to walk in the Spirit. This knowledge comes through the Scriptures and experience. CES will teach students to measure everything against the Bible. The CES staff has invested years of diligent labor in studying and teaching the Scripture in both the Old Testament Hebrew Bible and New Testament Greek Bible.

## **OVERVIEW OF CES ACCREDITATION AND RECOGNITION**

Christ Exalted Seminary is an independent, co-education, and interdenominational eight-year Bible Seminary. CES is accredited by Transworld Accrediting Commission International. Transworld Accrediting Commission is an international, non-governmental, educational accrediting body, federally recognized as a non-profit Church organization. Transworld accredits and assists Theological Schools, Seminaries, Universities, Colleges and Programs throughout the world and many of those institutions accredited by Transworld were recognized by *Charisma* magazine as the top Church ministries and Bible educators in America.

CES stands with its peers to recognize the value of non-governmental accreditation and keep the government out of the Church and out of Christian education. At CES we have seen that some governmentally recognized and accredited Christian educational institutions are being forced to tolerate and accept ungodly beliefs amongst faculty members and students in the name of non-discrimination laws. Accreditation by Transworld Accrediting Commission, a Church-based accrediting body, brings us under God's authority and holds us accountable only to Him. It exempts us from the control of godless authorities.

## **MISSION STATEMENT**

CES is dedicated to helping students become more disciplined in their daily study of God's Word. We will equip and make ready a people for the Lord, who will not be ashamed for their lack of knowledge of the Scriptures, but by having studied will be approved of God, fit for His use, possessing the ability to rightly divide the Word of Truth (2Ti. 2:15), and who will "*be ready always to give an answer to every man that asks*" (1Pe. 3:15).

## **VISION STATEMENT**

Christ Exalted Seminary's vision is to train, equip, and instruct students to live and flow in God's Word by giving them the knowledge that will establish them in excellence.

## **SPIRITUAL EMPHASIS**

CES will encourage students to grow in maturity by prayer, study, and hands-on experience. CES will make available to students the experience to learn from those who stand in the fivefold office ministry, accompanied with question and answer time. Christian service hours with planned activities will help further the student spiritually. Students are empowered to participate in practical training through Christian service in the various departments and outreaches of the

church. It has been said that knowledge is sometimes *“better caught than taught”*. One of the goals of Christ Exalted Seminary is to impart a knowledge and understanding of the Word of God and to give students an opportunity to experience ministry service in action, empowered by the Holy Spirit.

In summary, CES exists as a direct result of being *“led”* by the Holy Spirit. CES’s purpose is to instruct students in Biblical doctrines of the Christian faith, teach them to differentiate between the Voice of the Lord and the many voices of the world, and train them in how to be led by the Holy Spirit.

## TENETS OF FAITH

**THE HOLY BIBLE IS THE REVEALED WILL OF GOD AND CES ADOPTS THE FOLLOWING STATEMENTS AS ITS FUNDAMENTAL TRUTHS AND DOCTRINES.**

1. **The Bible is the inspired Word of God and the revealed will of God without error.** The Bible shows us God's principles and standards for living; it sustains us in all circumstances (2Ti. 3:15-17; 1Pe. 1:23-25; Heb. 4:12; Joh. 1:14).
2. **There is only One True God:** God the Father, God the Son, and God the Holy Spirit (Deu. 6:4; Isa. 43:10; Mat. 28:19; Luk. 3:22; Joh. 1:1, 14; 10:30).
3. **Man was created in God's image.** By voluntary transgression, man fell, and his only hope of redemption is in Jesus Christ, the Son of God (Gen. 1:26-31; 3:17; Rom. 5:12-21).
4. **Jesus Christ, the Son of God, born of a virgin, came to Earth to save man from sin and the consequences of sin through His shed blood.** On the cross, Jesus Christ became sin and sickness, providing both salvation and healing for all mankind (Psa. 103:3; 2Co. 5:21). This salvation comes by believing in your heart that God raised Jesus from the dead and confessing with your mouth, Jesus is Lord (Luk. 1:26-35; Rom 3:24; 10:8-10; Eph. 2:8).
5. **The inward evidence, to the believer, is the direct witness of the Spirit** (Rom. 8:16). The outward evidence, to all men, is a life of true holiness and love (Joh. 13:35; 1Jo. 3:23).
6. **Salvation and justification are by faith in Jesus Christ and not by human works;** however, our works are evidence of our faith and will determine our rewards in eternity (Rom. 5:1; 10:9-10; 14:10-12; 2Co. 5:10; Gal. 5:5; Eph. 2:8-9; Tit. 3:5-7; Jam. 2:18).
7. **Baptism in water is a declaration to the world that a believer has died with Christ and has been raised with Him to walk in newness of life.** It is through baptism that we publicly identify with the death, burial, and resurrection of Jesus Christ (Mat. 28:19; Act. 2:38; 10:47-48; Rom. 6:3-6; Col. 2:11-14; 1Pe. 3:21).
8. **Christians need to partake of the Communion elements,** in remembrance of the work of the cross, which represent the Body and the Blood of the Lord Jesus. The way a believer takes Communion can affect his or her health. Sickness can come from not recognizing or discerning the Body of the Lord. It is by participating in the Lord's Supper that we proclaim His death and the power of His Blood to save, until His return (Isa. 53:4-5; Mat. 8:17; Joh. 6:53-58; 1Co. 11:23-30; 1Pe. 2:24).
9. **All believers are entitled to, and should ardently expect and earnestly seek, the promise of the Father which is the Baptism of the Holy Spirit,** according to the command of Jesus Christ. This experience is distinct from and subsequent to the experience of the new birth (Luk. 24:49; Act. 1:4-8; 2:38-39; 10:44-46; 11:14-16; 15:7-9; 1Co. 12:1-31).

10. **All believers should have the evidence of the Baptism in the Holy Spirit.** The full consummation of the Baptism of believers in the Holy Spirit is evidenced by the initial physical sign of speaking with other tongues as the Spirit gives utterance and by the subsequent manifestation of spiritual power on public testimony and service (Act. 1:8; 2:4; 10:44-46; 19:2, 6; Rom. 8:26-27).
11. **Necessary for the church is the manifestation of the gifts of the Holy Spirit.** The manifestational gifts of the Holy Spirit are the gift of the Word of Wisdom, the gift of the Word of Knowledge, the gift of the Discerning of Spirits, the gift of the Gifts of Healing, the gift of the Working of Miracles, the gift of Faith, the gift of Divers Kinds of Tongues, the gift of Interpretation of Tongues and the gift of Prophecy (Mar. 16:15-18; Act. 5:16; 1Co. 12:8-10).
12. **The Church is the Body of Christ.** Each believer is an essential part (Rom. 12:3-8; 1Co. 12:4-30; Eph. 1:22).
13. **God's will is to heal and deliver His people today as He did in the days of the early Church.** Jesus has provided by His stripes healing for us physically (Isa. 53:4-5; Mat. 8:17; 1Pe. 2:24) and mentally (Isa. 26:3; Rom. 12:2; 2Ti. 1:7).
14. **God's will is to meet our needs financially** (Luk. 6:38; Joh. 10:10; 2Co. 9:6-10; Php. 4:19; 3Jo. 2) **and socially** (Pro. 3:4).
15. **We have authority over sickness, disease, demons, curses and every circumstance in life** (Luk. 10:19; 2Co. 10:4-5; 1Pe. 2:24).
16. **Our Blessed Hope is as follows: Jesus is coming to gather all His saints to Heaven** (1Co. 15:51-52; 1Th. 4:16-17; 2Th. 2:1).
17. **Those who have not accepted the redemptive work of Jesus Christ will suffer eternal separation from God and burn in the Lake of Fire** (Rev. 19:20, 20:10-15).
18. **There is yet to come a pre-millennial Second Coming of our Lord and Savior Jesus Christ** (Psa. 2; 22:27-28; 110; Mat. 24:29-31; 25:31; 2Th. 2:8-10; Rev. 16:13-16; 19:11-21; 20:1-7; Isa. 2:4; 11:9; Jer. 23:5; Dan. 7:7-28; Mic. 4:3-4; Hab. 2:14; Zec. 9:10, 12; 14:9).
19. **There will be a literal rule of Christ upon the Earth,** a resurrection of the regenerate to eternal life and the unregenerate to eternal damnation, and an ultimate victory of the eternal Kingdom of God (Mat. 24:31-46; Act. 1:11; 24:15; 1Th. 4:13-18; Rev. 22:7, 11, 20).
20. **There will be a Millennial Reign of Jesus.** The return of our Lord Jesus Christ with His saints from Heaven to rule and reign for one thousand years on Earth as the Scripture promised (Rom. 11:25, 27; 2Th. 1:7; Rev. 19:11-16; 20:1-70). After that, there will be a new Earth (Rev. 21).
21. **We are to worship the Lord in spirit, song, dance, and with the raising of our hands.** We are to praise and worship Him with our whole being (Psa. 28:2; 63:4; 134:2; 141:2; 150:1-6; Joh. 4:24; 1Ti. 2:8).

## DEGREES

### DEGREES

Christ Exalted Seminary offers three degrees in Theology: Associate, Bachelor, and Master. Upon completion of the proper credits as well as Christian Service and Selective Ministry Service requirements, students will receive an Associate, Bachelor, Master or Doctorate of Theology Degree.

### OUR UNIQUE APPROACH

CES has a unique approach to studying the Bible—we actually study the Bible! Not just parts of it! Not just particular subjects! But all the subjects which the Bible addresses! This means we will be studying the Word of God from beginning to end! We will start with the Book of Genesis and finish with the Book of Revelation. You will be tested for each of the books of the Bible that you study, thereby imprinting upon your mind and heart God's Word. In this hour in which we live, the best investment that you can make for yourself is putting God's Word in your heart. You will be quizzed numerous times and tested 66 times, corresponding to the books of the Bible. The Lord has challenged us here at CES to teach the Word of God in its entirety.

#### THE FIVE MAJOR DIVISIONS OF THE OT HEBREW BIBLE

1. The Pentateuch
2. The Historical Books
3. The Poetical Writings
4. The Major Prophets
5. The Minor Prophets

#### THE FIVE MAJOR DIVISIONS OF THE NT GREEK BIBLE

1. The Gospels
2. The History of the Church: Acts
3. The Pauline Epistles and Hebrews
4. The General Epistles
5. The Prophetic Writing: Revelation

*No other school like this!*

*Book by Book, Verse by Verse, Line upon Line!*

*Living the Abundant Life Through the Word of God!*

## A SAMPLE OF SUBJECTS THAT WILL BE COVERED

<b>OLD TESTAMENT</b>	<b>NEW TESTAMENT</b>
Old Testament Survey	New Testament Survey
Dispensational Studies The History of the Jewish People	The Historical Time of the Birth of Christ
God, the Creator God, the Deliverer and Judge	The First Coming of Jesus Christ Emanuel with Us
Old Testament Christology	God, the Healer
The Characters of the Old Testament	The Twelve Apostles Characters of the New Testament
The Role of the High Priest	Jesus Christ, the High Priest
The Tabernacle in the Wilderness The Law of Moses The Promised Land of Israel Archaeology Discoveries Nations Historically	The Church and its Government Bible Terminology (the “ <i>ion</i> ” words) Doctrines of the Bible Manners, Actions, Etiquette and Hospitality Daily Devotional Development The Holy Spirit The Fruit and the Gifts of the Holy Spirit World Religions, Cults and the Occult
The Hebrew Bible Prophecy Concerning the Last Days Nations Prophetically	The Greek Bible Prophecy Concerning the Last Days The Second Coming of Jesus Christ
The Four Hundred Silent Years Between the Two Testaments	The Great Revivals of Church History The Millennium Reign of Christ

# ASSOCIATE of THEOLOGY

## SUMMARY



**The Associate Degree of Theology is a two-year degree in the study of the first two divisions of the Hebrew (Old Testament), the Pentateuch and Historical Books, from Genesis through Esther (17 books). You will be introduced to Jesus in these books, Who has always been and always will be God's plan of salvation from the foundation of the world. You will gain an understanding of the wonder and the amazing grace of the New and "Better" Covenant as you study the Old Covenant. The Pentateuch, ascribed to Moses and referred to as "The Law", "The Torah" and "The Law of Moses", holds supreme rank in respect by the Jews. The Historical Books reveal how the obedience and disobedience of God's people determined whether they received blessings or curses. You will come to know the main characters of the Old Testament and understand the history, occasion and author of each book studied. You will gain an insight into God's dealings with man, families, and nations, which are relevant today.**

# BACHELOR of THEOLOGY

## SUMMARY



The Bachelor Degree of Theology is a four-year degree. The prerequisite of earning this degree is the Associate of Theology Degree. The Bachelor Degree of Theology picks up where the Associate Degree leaves off and comprises the study of the remaining three divisions of the Old Testament, the Poetical Writings and the Major and Minor Prophets, from Job through Malachi (22 books). The five books, which comprise the Poetical Writings, referred to as the “*Wisdom Writings*”, are not considered poetry in today’s modern thought because of its lack of rhyme and rhythm. Rather the Poetical Writings possessed ideas and phrases, teaching skills in living to be applied in daily life. The Poetical Writings are deeply rooted in “*the fear of the Lord*”, which is the beginning of wisdom. The Old Testament Prophets, including Major and Minor, appeared in times of crisis, provided warnings and direction, reminded God’s people of their Covenant with the Lord and gave a revelation of God’s character and nature. These Prophets addressed both kings and people. The titles, Major and Minor Prophets, do not signify the importance of the Prophet, but merely identify those Prophets with a greater or lesser volume of text.

# MASTER of THEOLOGY

## SUMMARY



The Master Degree of Theology is a six-year degree. The prerequisite of earning this degree is the Bachelor of Theology Degree. The Master Degree of Theology includes an in-depth study of the 27 books comprising the Greek Bible (New Testament). Students will gain a complete understanding that Jesus Christ fulfilled all the Hebrew Bible (Old Testament) prophecies concerning the coming of the Messiah as they study His life, death and resurrection. Students will learn of the birth of Christ's Church and the doctrines (teachings) the Church holds, with an understanding of all of the "ion" terms. Recognition of "*the times*" and that which is "*yet to come*" will be studied. Students will gain an understanding of the world's religions, cults and occults and will become more accurately informed concerning the "*better*" Covenant that God has extended to man through the Lord Jesus Christ. A revelation of the unique calling of being "*raised up in the Kingdom for such a time as this*" will be imparted to students.

# DOCTORATE of THEOLOGY

## SUMMARY



**The Doctorate Degree in Theology is an eight-year degree. The prerequisite of earning this degree is the Master of Theology Degree and is a continuation of the study of all 66 books of the Bible from Genesis to Revelation, with a concentration on how the Bible came about, the history with each generation of the Church, the revivals throughout the ages, the martyrs who paid the price, and the benefit that subsequent generations of believers have enjoyed because of their great sacrifice and commitment. The student will learn that the Book of Acts continues on even unto this present day and that God has much to say about these last days.**

# ADMISSIONS

## **BASIC ADMISSION STANDARD**

CES students are from many nations and various backgrounds. Evaluation for acceptance will begin after all information is received by CES, and the student will be notified in writing of his/her acceptance. Admission to CES is based upon an objective evaluation of the applicant without regard to race, color, national and ethnic origin, gender or disability.

## **STATEMENT OF NON-DISCRIMINATION**

Christ Exalted Seminary does not discriminate on the basis of race, color, national and ethnic origin, gender or disability in admission policies and Seminary administered programs. We guarantee the same rights, privileges and the availability of all programs and activities to all students in this institute.

## **ADMISSION PROCESS**

Applicants must provide documentation and pay appropriate fees before they will be admitted. Applications must be received in the Admission Office at least two weeks prior to the beginning of classes.

## **PRIVACY RIGHTS OF STUDENTS**

Statute 20, United States Code, Section 1232g and regulations adopted pursuant thereto, hereafter, referred to as the Code, requires that each student be notified of the rights accorded him or her by the Code. Privacy Act information contained in CES Records will be released only to the IRS, FBI or other government agencies as required by law. This serves as the written notice of your Privacy Rights.

## **DISCLOSURE OF RECORDS**

Christ Exalted Seminary does not release information concerning students to a second party without the written consent of the students, except as required by law.

## **APPLICATION**

Applications are accepted all year round. All required documents must be received before the student will be allowed to enroll. Application can be downloaded from CES website: [www.Christexaltedseminary.org](http://www.Christexaltedseminary.org).

## **GENERAL REQUIREMENTS TO BE SUBMITTED TO REGISTRAR OFFICE**

Completed Application

Non-Refundable Application Fee of \$25.00 Recent Photo (head/shoulder shot) for School ID  
Signed Honor Code Agreement

## **ADMISSION NOTIFICATION**

Students will be notified by e-mail of the decision of the Admission Office within two weeks after all application materials have been received.

# FINANCES

## TUITION COSTS WITH THREE PAYMENT PLANS

### 1. TUITION PAID IN FULL FOR EACH DEGREE

Application Fee (One time, Non-refundable)      \$25.00 USD

Total Tuition Payment for 2-4-6 Year Degrees:

2-Year Degree consists of 54 credits      \$1,600.00

4-Year Degree consists of 111 credits      \$3,200.00

6-Year Degree consists of 161 credits      \$4,800.00

8-Year Degree consists of 217 credits      \$6,400.00

*\* Refer to Pages 30-33 for value of Course credits.*

### 2. TUITION PAID BY COURSE

Application Fee (One time, Non-refundable)      \$25.00 USD

Tuition Payment Per Course:

Up front payment equal to the number of credits x \$35.00

*(i.e., Course 101-Genesis is 5 credits: 6 x \$35.00 = \$210.00)*

### 3. TUITION PAID BY MONTH

Application Fee (One time, Non-refundable)      \$25.00 USD

Tuition Payment By Month:

2-Year Degree—24 monthly payments      \$67.00

4-Year Degree—48 monthly payments      \$67.00

6-Year Degree—72 monthly payments      \$67.00

8-Year Degree—96 monthly payments      \$67.00

## PAYMENT DUE DATE

The tuition payment is due before each Course begins and ends. Students with outstanding financial balances will not be permitted to continue with classwork or receive credit until balance is brought current.

## LATE FEES

A \$20.00 late fee will be assessed for each month that payments that are past due. If an account is three months passed due, the student will be dismissed.

## METHOD OF PAYMENTS

Payments may be made by PayPal, check, cashier check, money order, MasterCard, or Visa. Checks are to be made payable to Christ Exalted Seminary. Students will be charged a fee for returned checks based on the fee schedule in effect at the time the check is returned. Students may not attend classes until all tuition and fees have been paid.

## **DISCOUNTS**

A 50% discount for students who audit the classes (no quizzes, exams or receiving a degree).

A 30% discount for paid employees of the church campus who work 40 hours or more (does not apply to those who attend churches other than the church campus).

A 20% discount for church paid employees who work 20-39 hours.

A 10% discount for a one-year payment in full.

A 20% discount for the two-year, four-year and/or six-year program paid in full.

A 10% discount for husband/wife or family members living in same household.

\*Note: Only one discount per student may be applied.

## **REFUND POLICY**

A complete refund of tuition monies paid, minus fifty dollars (\$50.00) will be returned to students who withdraw within 14 days from the time the student received his/her online access. No refunds will be given on additional fees paid, only tuition monies paid will be considered for refund.

## **SCHOLARSHIP PROGRAMS**

The following financial scholarships are available for all CES programs. The recipient must pay the remaining balance of tuition and fees in accordance with an approved payment plan.

### **SENIOR PASTOR AND DIRECTOR SCHOLARSHIP**

A 100% scholarship is available for all Senior Pastors and Campus Director. A 50% scholarship is available to Pastors and Associate Pastors of area churches who continue to hold their positions for the school year.

## **AUDIT STUDENTS**

Students may audit the entire two years, four years, six and/or eight years for the student's own spiritual benefit, meaning that the student will not be taking the quizzes and the tests, thus the student will not receive a degree. The 50% discounted tuition fee for audited classes must be paid and implemented by choosing one of the payment plans as outlined on Page 18. The number of audit students is limited and must be approved by the Campus Director. A certificate will be issued recognizing their commitment if they follow the same guidelines of those who pursue a degree.

## **CORRESPONDENCE STUDIES**

Correspondence studies are offered to students who live one hour or more away from the CES facilities. Students will be provided with the Course lesson and an audio or video of each class. Students are required to complete the same requirements as do credit students. Although students will not attend classes, they will have access to faculty for questions, etc.



# ACADEMIC MATERIALS

## ACADEMIC MATERIALS

- **ACADEMIC CATALOG**  
The Academic Catalog will be available for download from the school website.
- **PARALLEL BIBLE (KJV/AMP)**
- **THE CES LESSONS FROM THE SCHOOL WEBSITE**  
The material will be available for download from the school website.

## ADDITIONAL MATERIALS

- **COMPUTER WITH THE ABILITY TO ACCESS THE INTERNET**  
(The speed of your Internet access may impact the time it takes to download lessons and to take quizzes and exams.)
- **PRINTER**  
(A printer to print off lessons will be helpful.)
- **THREE-RING BINDER WITH POCKETS**  
(Purchase the binders at least three inches wide or wider; Remember there are 66 Books of the Bible to be studied; these notes will be a part of your Biblical Library. You may want to think of colors and labels to easily identify each Book. Some courses may require more than one Binder. The Pockets will be helpful for additional notes.)

ADVICE FROM A STUDENT OF THE BIBLE (The Author): *“In selection of my Binders, I chose colors that helped me to remember the Biblical Book, i.e., light blue for Genesis, reflecting that the Book of Genesis recorded that God created the Heavens and the Seas.”*

(Be creative in designing your own system. The purpose of it is to enhance your memory and organization.)

- **THREE-PRONG HOLE PUNCHER**  
(This will be used to punch holes in the Lessons printed from the School Website.)

# ATTENDANCE, ABSENTEE AND TARDY POLICIES

## **ATTENDANCE POLICY**

Regular attendance is necessary for students to satisfy all conditions for graduation. Students are required to attend all classes, unless there is an excused absence (medical emergency or death in the family).

## **ABSENTEE POLICY**

### *Definition of Excused Absence*

An excused absence from class will be given for the two following reasons: (1) medical emergency, (2) or death in the family. All other circumstances shall be presented to the Campus Director and he/she will evaluate them.

### *Unexcused Absence Policy*

Students who have more than 20% unexcused absences per Course will result in failure of the Course and will be required to retake the Course and successfully complete all of its requirements before being allowed to progress with their studies (i.e., A student in a Course that is scheduled to meet on ten separate occasions will be allowed no more than two days unexcused absences). Three tardies are equivalent to one unexcused absence.

### *Missed Class Policy*

If a student misses class, it is the student's responsibility to obtain notes, handouts, instructions, homework assignments, and all that pertains to the missed class from the Teacher or another student in the class.

### *Missed Selective Ministry and/or Christian Service Policy*

Failure to participate in Selective Ministry Service and Christian Service will result in failure of the Course.

### *Inclement Weather Policy*

If the weather station issues a tornado warning or hurricane warning for the area in which the school meets, at the time of the scheduled classes, the class will be cancelled.

## **TARDY POLICY**

### *Three Tardies*

Three unexcused tardies are equivalent of one unexcused absence.

### *Tardiness in Completing Quizzes and Exams*

All quizzes and examinations must be taken at the scheduled time, unless approved by Campus Director.

# **STUDENT'S PERSONAL RESPONSIBILITY**

## **UPDATE PERSONAL INFORMATION**

Students are responsible to inform the staff of Christ Exalted Seminary when there is a change of name, address, e-mail address and/or telephone number.

## **SEMINARY POLICIES**

It is the students' responsibility to know and understand academic policies as outlined in this catalog and any future revisions and updates that may be added.

## **CLASS ATTENDANCE, BIBLE TEXTS, ONLINE LESSONS, STUDY QUESTIONS, QUIZZES AND EXAMS**

It is the responsibility of students to attend classes, read assigned Bible texts as given by Campus Director or Teacher, learn how to work within the online school platform on Canvas, download and save or print all lessons, answer all study questions and take all online quizzes and exams.

## **CLASSROOM GUIDELINES**

### *Electrical Instruments, Weapons and Drugs*

Students may use laptops if noise is kept at a minimum. Cell phones, audio/video equipment as well as other electronics may not be used in the classroom, unless approved by the Campus Director. Firearms, weapons, illegal drugs and/or alcohol are strictly prohibited on Seminary property.

### *Food and Drink*

Food and drink is prohibited in the classroom. Bottled water is acceptable, unless Campus Director approves otherwise.

### *Promotional Material*

Students may not distribute handouts, flyers, tracts or other material in the classroom. Advertisement of other services and meetings is not acceptable. Solicitations of any kind are prohibited in the Seminary. Fundraising by students is prohibited.

### *Visitors*

No visitors during classes.

## **DRESS CODE**

Students are to dress in a modest fashion. The dress code is casual and jeans are acceptable. Forbidden are pictures, logos, slogans, symbols, imprints and/or transfers on any article of clothing or accessory that promote ungodly lifestyle practices. Miniskirts and shorts, revealing tank tops, halter and strapless tops, and low-cut tops are not acceptable dress. Close attention should be given to personal hygiene in order to make the class enjoyable for all who attend.

### **CONDUCT/INTEGRITY**

Christ Exalted Seminary will maintain a godly environment.

### **MISSED WORK**

Quizzes, exams, and oral presentations or any other class requirements such as Selective Ministry Service and Christian Service that are not completed on the specified scheduled day are considered missed work. Unless you have been excused, due to personal or immediate family illness resulting in hospitalization or death of a loved one, you will receive an “F” for the Course. In the case of a Seminary recognized excuse, you will be given a new date, determined by the Campus Director, for the assignment to be completed.

### **DISCIPLINE PROCEDURES**

Christ Exalted Seminary will maintain a godly environment. Non-compliance with the policies of the Seminary necessitates discipline. All cases will be determined on a case-by-case basis. Students will have a right to present their case before the Campus Director. Students will be given time to correct issues. If the students fail to correct issues, dismissal may occur.

### **SELECTIVE MINISTRY SERVICE AND CHRISTIAN SERVICE WITH THEIR RESPECTIVE FORMS COMPLETED**

Refer to Page 25 for the guidelines for these work assignments.

## **STUDENT ASSIGNMENTS OUTSIDE OF CLASS** **(SELECTIVE MINISTRY AND CHRISTIAN SERVICE)**

### **SELECTIVE MINISTRY SERVICE**

Students, one time per Course for at least one hour, will be required to participate in community outreaches, which may include, but are not limited to street evangelism, feeding the poor, jail ministry, nursing home ministry, hospital visitation, packing medicine for medical missions, and cleaning church property as part of the Seminary class requirements.

### **CHRISTIAN SERVICE**

Students are required to attend on a regular basis a local church and to participate in fivefold ministry or helps ministry. Opportunities for Christian service include as follows: altar counseling, new convert follow up, greeting, hospitality, telephone prayer ministry, attending prayer meetings, teaching or assisting, youth ministry, nursery working, ushering, visitation, CD or DVD duplicating, administrative duties and custodial. At least two hours a month are to be given in Christian Service.

### **SELECTIVE MINISTRY AND CHRISTIAN SERVICE FORMS**

Hours for Selective Ministry and Christian Service must be logged on the form provided at registration and signed by the person supervising the work. The form must be turned into the Campus Director at the end of each Course.

## **FAILURE TO COMPLY WITH GUIDELINES**

### **RIGHT TO BAR STUDENTS FROM SEMINARY**

Christ Exalted Seminary reserves the right to bar students from attending class for, but not limited to, failure to comply with classroom procedures, failure to meet financial obligations, thievery, illegal drug use, illicit sexual activity, illegal activity, unauthorized possession of a weapon, cheating/plagiarism, excessive absences or tardiness, failure to comply with the honor code, and if there exists reasonable evidence that a student is a threat/harmful to others, self, and to property. No refund will be given to a student who is dismissed from the Seminary.

# TRANSPORTATION POLICIES

## PARKING POLICY

Parking will be designated for students. Students may not leave their vehicles parked overnight, unless approved by Campus Director.

## BICYCLES AND MOTORCYCLES

All bicycles and motorcycles should be locked throughout the Seminary hours.

## DRIVING POLICY

For the safety of everyone, we ask all drivers to adhere to 10 mph limit while driving on property. Reckless or careless driving of any kind will result in disciplinary action. Please observe the speed limit on the entrance road.

## LOST AND FOUND

### LOST AND FOUND

The Lost and Found will be located in the office of the school campus. Items not claimed within 30 days will be discarded.

# GRADE POINT SYSTEM

## GRADE POINT AVERAGE SYSTEM

CES uses a 4.0 Grade Point Average (GPA) System.

## COURSE GRADING SCALE

<b>Grade</b>	A	A-	B+	B	B-	C+	C	C-	D+	D	D-	F
<b>Percentage</b>	95+	90- 94	87- 89	84- 86	80- 83	77- 79	74- 76	70- 73	67- 69	64- 66	60- 63	<60

## DEFINITION OF LETTER GRADES

A = Excellent	D = Passing, but Below Average
B = Above Average	F = Fail
C = Satisfactory	I = Incomplete
W = Withdrawn	

## WITHDRAWAL WITHOUT EXCUSED EMERGENCY

If a student withdraws voluntarily, or involuntarily without the Directors approval, the following notation will be made on their school records: W for Withdrawn

## DELAYED STUDIES FOR REASON OF EMERGENCY

If a student's studies are temporarily interrupted by reason of an emergency or other reason approved by the Director, the following notation will be made on the Course records: I for Incomplete. The student may make arrangements with the Director for completion of the Course and removal of the incomplete notation.

\* *Students with an incomplete will not be able to continue studies until the incomplete Course is completed and graded.*

## GRADING WEIGHT

Quizzes count for 60% of grade

Exams count for 40% of grade

Total of both quizzes and exam will determine grade for the Course.

## FAILURE OF COURSE

If student makes 60 and lower, the entire Course must be taken over.

# **GRADUATION REQUIREMENTS**

## **GRADUATION REQUIREMENTS**

- Students must complete all required Course work and have a passing grade.
- Students must have paid their tuition fees in full.
- Students who have unexcused absences exceeding 20% of the scheduled classes per Course will receive an “F” and will be required to retake the Course in full.
- Students must have satisfied all Selective Ministry Service and Christian Service obligations and submitted a completed form from their local church stating that they had attended church on a regular basis and had been involved in serving.
- Students must have successfully completed all courses comprising the 54 credits to earn an Associate Degree, the courses comprising an additional 57 credits to earn a Bachelor Degree, the courses comprising an additional 50 credits to earn a Master Degree, and the courses comprising an additional 56 credits to earn a Doctorate Degree.

## **GRADUATING WITH HONORS**

- Summa Cum Laude = 3.80 – 4.00 cumulative Grade Point Average
- Magna Cum Laude = 3.50 – 3.70 cumulative Grade Point Average
- Cum Laude = 3.20 – 3.40 cumulative Grade Point Average

## **GRADUATION CEREMONY**

A formal graduation ceremony will be held to publicly bestow upon the graduate the earned degree. The Campus Director of Christ Exalted Seminary will announce the date.

## **ASSOCIATE OF THEOLOGY DEGREE CREDITS**

### **THE PENTATEUCH (5 Books)**

1. Gen. 6
2. Exo. 4
3. Lev. 4
4. Num. 3
5. Deu. 4

TOTAL: 21 CREDITS

### **THE HISTORICAL BOOKS (12 Books)**

6. Jos. 3
7. Jdg. 3
8. Rut. 1
9. 1Sa. 4
10. 2Sa. 3
11. 1Ki. 3
12. 2Ki. 3
13. 1Ch. 3
14. 2Ch. 4
15. Ezr. 2
16. Neh. 2
17. Est. 2

TOTAL: 33 CREDITS

**TOTAL REQUIRED FOR ASSOCIATE OF THEOLOGY DEGREE – 54 CREDITS**

## **BACHELOR OF THEOLOGY DEGREE CREDITS**

### **THE POETICAL WRITINGS (5 Books)**

1.	Job	4	
2.	Psa.	9	
3.	Pro.	5	
4.	Ecc.	1	
5.	SoS.	1	
			TOTAL: 20 CREDITS

### **THE MAJOR PROPHETS (5 Books)**

6.	Isa.	8	
7.	Jer.	7	
8.	Lam.	1	
9.	Eze.	6	
10.	Dan.	2	
			TOTAL: 24 CREDITS

### **THE MINOR PROPHETS (12 Books)**

11.	Hos.	1	
12.	Joe.	1	
13.	Amo.	1	
14.	Oba.	1	
15.	Jon.	1	
16.	Mic.	1	
17.	Nah.	1	
18.	Hab.	1	
19.	Zep.	1	
20.	Hag.	1	
21.	Zec.	2	
22.	Mal.	1	
			TOTAL: 13 CREDITS
			<b>57 CREDITS</b>

**TOTAL REQUIRED FOR BACHELOR OF THEOLOGY DEGREE – 111 CREDITS**

# **MASTER OF THEOLOGY DEGREE CREDITS**

## **THE GOSPELS (4 Books)**

1. Mat. 4
2. Mar. 3
3. Luk. 4
4. Joh. 4

TOTAL: 15 CREDITS

## **THE HISTORY OF THE CHURCH (1 Book)**

5. Act. 4

TOTAL: 4 CREDITS

## **THE PAULINE EPISTLES AND HEBREWS (14 Books)**

6. Rom. 3
7. 1Co. 3
8. 2Co. 2
9. Gal. 1
10. Eph. 1
11. Php. 1
12. Col. 1
13. 1Th. 1
14. 2Th. 1
15. 1Ti. 1
16. 2Ti. 1
17. Tit. 1
18. Phm. 1
19. Heb. 2

TOTAL: 20 CREDITS

## **THE GENERAL EPISTLES (7 Books)**

20. Jam. 1
21. 1Pe. 1
22. 2Pe. 1
23. 1Jo. 1
24. 2Jo. 1
25. 3Jo. 1
26. Jud. 1

TOTAL: 7 CREDITS

## **THE PROPHETIC WRITINGS (1 Book)**

27. Rev. 4

TOTAL: 4 CREDITS

**50 CREDITS**

**TOTAL REQUIRED FOR MASTERS OF THEOLOGY DEGREE – 161 CREDITS**

# **DOCTORATE OF THEOLOGY DEGREE CREDITS**

## **DOCTORATE OF THEOLOGY EIGHT-YEAR DEGREE**

- Certain portions of the 66 Books of the Bible concerning the last days 7
- How the Bible came about and the price that was paid to preserve it 7
- The history of each generation of the Church 7
- The revivals throughout the ages 7
- The martyrs who paid a great price 7
- The world's religions, cults and occults 7
- A more diligent look into the "*better*" Covenant 7
- The unique calling of "*raised up in the Kingdom for such a time as this*" 7

TOTAL: 56 CREDITS      **56 CREDITS**

**TOTAL REQUIRED FOR DOCTORATE OF THEOLOGY DEGREE – 217 CREDITS**

## **DEFINITION OF TERMS ASSOCIATED WITH MINISTRY SERVICE**

### **FIVEFOLD MINISTRY**

This refers to the five ministry gifts of the Spirit and the offices held of men and women in the Kingdom of God as listed in Eph. 4:11: Apostle, Prophet, Evangelist, Pastor and Teacher.

### **FULL-TIME MINISTRY**

This refers to someone who may or may not acknowledge the call of God to one of the fivefold ministry gift offices, but does recognize a call of God upon their life to make the ministry of the Gospel of Jesus Christ their primary means of support.

### **HELPS MINISTRY**

This ministry of helps refers to the many areas of service that are auxiliary to, but essential for the proper functioning of the Body of Christ (*such as greeting, ushering, choir, etc.*). CES recognizes the helps ministry is just as vital as the pulpit ministry.

*Students are required to be a member of and attend on a regular basis a local church and to participate in fivefold ministry, full-time ministry or helps ministry.*

### **MINISTRY**

All who are in the Body of Christ have a ministry that is referred to as a Ministry of Reconciliation. ...*And all things are of God, Who has reconciled us to Himself by Jesus Christ, and has given to us the Ministry of Reconciliation (2Co. 5:18)*. CES's purpose is to equip men and women to fulfill their Ministry of Reconciliation, which is reconciling the world to the Father God through the Lord Jesus Christ.

### **LAY MINISTER**

A Lay Minister is one who works a full-time secular job with no desire or call to enter full-time ministry, but who is still anointed to preach, teach and/or exhort the Body of Christ when the opportunity arises for the Lay Minister to minister.

### **MINISTER OF MUSIC**

A minister of Music is one who is anointed to participate in the music program of the church. This includes Music Director/Administrator, Praise and Worship Leader, Praise and Worship Team Member, Choir Director, Dancer, Lead Banner Processionals, Musician, Singer and Music Composer.

## CES CAMPUS CONTACT INFORMATION

**PHONE NUMBER:**

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**E-MAIL:**

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**WEB ADDRESS:**

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**PHYSICAL ADDRESS:**

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**FACILITIES:**

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*CES is located in a comfortable environment conducive to learning.*

